

Rawlins: Oversubscription Criteria

Before applying the over-subscription criteria, a place will be allocated for any child with an Education Health and Care Plan (EHCP) that names Rawlins as the school the child must attend. This place will be allocated within the PAN, before the consideration of any other applications, or above the PAN if places have already been offered at that time.

If more parents express a preference for the school than the published number of places for new admissions, the following criteria will be used to rank applications and allocate places:

	CURRENT CRITERIA & ORDER		PROPOSED CRITERIA & ORDER 2025-26
1	Children who are looked after; those children who were previously looked after children (<i>see note i</i>)	1	Looked after children or previously looked after children (<i>see note i</i>)
2	Children with a serious medical condition (<i>see note ii</i>)	2	Children who have a serious medical condition that make it essential they attend Rawlins (<i>see note v</i>)
3	Children who live in the catchment area on the closing date for applications, attending a linked primary phase school and who, at the time of admission, will have a brother or sister attending Rawlins Academy in Years 7-11 (<i>see note iii, iv and v</i>)	3	Children who live in the catchment area (<i>see note ii</i>) AND are attending a linked primary phase school before the time of transfer (<i>see note iv</i>) AND will have a brother or sister attending Rawlins (Years 7-11) at the point of admission (<i>see note iii</i>)
4	Children who live in the catchment area on the closing date for applications, attending a linked primary phase school (<i>see note iii and iv</i>)	4	Children who live in the catchment area (<i>see note ii</i>) AND are attending a linked primary phase school before the time of transfer (<i>see note iv</i>)
5	Children who live in the catchment area on the closing date for applications and who, at the time of admission, will have a brother or sister attending Rawlins Academy in Years 7-11 (<i>see note iii and v</i>)	5	Children who live in the catchment area (<i>see note ii</i>) AND will have a brother or sister attending Rawlins (Years 7-11) at the point of admission (<i>see note iii</i>)
6	Other children who live in the catchment area on the closing date for applications (<i>see note iii</i>)	6	Children who live in the catchment area (<i>see note ii</i>)
7	Children who live outside the catchment area attending a linked primary phase school on the closing date for applications and who, at the time of admission, will have a brother or sister attending Rawlins Academy in Years 7-11 (<i>see note iii, iv and v</i>)	7	Children who are attending a linked primary phase school before the time of transfer (<i>see note iv</i>) AND will have a brother or sister attending Rawlins (Years 7-11) at the point of admission (<i>see note iii</i>)
8	Children who live outside the catchment area attending a linked primary phase school on the closing date for applications (see note iii and iv)	8	Children who are attending a linked primary phase school before the time of transfer (<i>see note iv</i>)
9	Children who live outside the catchment area and who, at the time of admission, will have a brother or sister attending Rawlins Academy in Years 7-11 (<i>see note iii and v</i>)	9	Children who will have a brother or sister attending Rawlins (Years 7-11) at the point of admission (<i>see note iii</i>)
10	Children who have exceptional social or domestic needs that make it essential they attend Rawlins Academy. Professional documentation confirming the situation must be submitted with the application (<i>see note vi</i>).	10	Children who have exceptional social or domestic needs that make it essential they attend Rawlins (<i>see note v</i>)
11	Children of staff (<i>see note vi</i>)	11	Children of a member of staff at the school (<i>see note vi</i>)
12	All other children	12	All other children

Notes:

- i. Looked after children are those who are (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (as defined in Section 22(1) of the Children Act 1989) at the time of making an application to a school. Previously looked after children are those who were looked after but immediately after being looked after became subject to an

[adoption order](#)*, [child arrangements order](#)* or [special guardianship order](#)*, including those who appear to the admission authority to have been in [state care](#)* outside of England and ceased to be in state care as a result of being adopted.

- ii. For the purpose of processing a school application, a single home address where the child normally lives will be used. Where parents claim equal or dual residency, they must prioritise one address over the other. In the event that parents do not agree on the child's home address by the closing date for applications, this will be taken as the address where the child resides for the majority of the school week, or where residency is split equally, it will be the address where the child is registered with the doctor.
- iii. Brother / sister includes half brother or sister, step brother or sister, legally adopted or fostered child being regarded as the brother or sister, or the child of a parent's partner, living in the same family unit at the same home address as the child for whom a school place is being sought.
- iv. Linked primary schools: The child must be on roll at one of the following schools at the point of application:
 - a. St Bartholomew's CoE Primary School, Quorn
 - b. St Leonard's CoE Primary School, Swithland
 - c. St Paul's CoE Primary School, Woodhouse Eaves
 - d. Christ Church and St Peter's CoE Primary School, Mountsorrel
 - e. Rothley CoE Primary School
 - f. Beacon Academy, Loughborough
- v. For serious medical conditions or exceptional social or domestic needs, evidence or supporting documentation from the lead professional (eg a doctor or a social worker) must be supplied and submitted by the application deadline to confirm the circumstances of the case and set out why that makes it essential for the child to attend Rawlins and no other school. Applicants will only be considered under this criterion if they have explicitly indicated they wish their application to be considered under [exceptional medical / social need](#)*.
- vi. The member of staff must have been employed at the school on a permanent contract for two or more years at the time at which the application for admission is made.

* See section 16 of full policy for 'definitions'